**Information clause on the processing of personal data**

**in relation to the implementation of job placement within the EURES network for employers**

In accordance with Article 14(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation ), we inform you that:

1. The administrator of your personal data is the Voievodship Commander of the Voluntary Labour Corps with its registered office in Białystok at Trawiasta 20 B street, 15-161 Białystok.
2. The administrator appointed a Data Protection Officer whom you can contact by email iod.podlaska@ohp.pl or in writing to the address of the administrator‘s office. The Data Protection Officer can be contacted in all matters regarding the processing of personal data and the exercise of rights related to data processing.
3. Your personal data will be processed in order to perform statutory tasks related to EURES services, including international job placement in the countries of the European Economic Area and providing information on living and working conditions in the member countries and the situation on the labour markets of these countries on the basis of Article 6(1)(c) of Regulation 2016/679 for the fulfilment of a legal obligation arising from: Regulation (EU) 2016/589 of the European Parliament and of the Council of 13 April 2016 on the European network of employment services (EURES), workers' access to mobility services and further integration of labour markets and amending Regulations (EU) No 492/2011 and (EU) No 1296/2013, Act of 20 April 2004 on employment promotion and labour market institutions (consolidated text Dz.U. of 2022, item 690, as amended); Regulation of the Minister of Labour and Social Policy of 14 May 2014. (Dz. U. of 2014, item 667) on detailed conditions for the implementation and mode and ways of conducting labour market services and for the purpose of correspondence.
4. The recipients of your personal data will be authorised staff, i.e. secretarial services, EURES implementation staff, IOD I and representatives of employment services from EU/EFTA countries.
5. Your personal data will not be transferred to a third country/international organisation.
6. Your personal data will be stored for the duration of the job offer.
7. You have the right of access to the content of your data and the right to rectification, restriction of processing.
8. You have the right to lodge a complaint with the supervisory authority, i.e. the President of the Office for Personal Data Protection.
9. Your personal data will be processed in a partially automated manner, i.e. on computer resources